



**KUNTHAVAI NAACCHIYAAR GOVT. ARTS COLLEGE
FOR WOMEN (AUTONOMOUS), THANJAVUR – 613 007.**

PROFORMA FOR REVALUATION OF VALUED ANSWER PAPERS – UG & PG

1. Name of the Candidate (In Block Letters) :
2. Register No. :
3. Major Subject (Main / Branch) :
4. Subject Code, Titles & Marks obtained :

S. No.	Subject Code	Title of the Paper	Marks Obtained		
			C.I.A.	W.E.	Total
1.					
2.					

5. Residential Address :

6. Fee Particulars – Amount :
Fee Paid Date :
Name & Place of Bank :

7. We recommend that the candidate (Tick appropriate column) :

has passed / to Reappear but secured more than 50% of passing minimum marks and is eligible for Revaluation without Transparency

to Reappear and secured less than 50% of the passing minimum marks and is eligible for Revaluation with Transparency.

Signature of the Candidate

Signature of Tutor

Signature of the H.O.D.

Signature of the Principal with Seal

(P.T.O)

Norms for Revaluation for Passed / Reappear Paper (U.G. & P.G)

- Revaluation can be applied for TWO PAPERS (EITHER PASSED OR REAPPEAR) in the current semester with the specific recommendation of the concerned HOD and the Principal.
- Application for revaluation shall be submitted in the prescribed proforma **within 15 days** after the announcement of the result, through the Principal of the College.
- **Eligibility :**
 - *Application without transparency :*
 - Candidates who have passed in the paper(s) of current semester.
 - Re-appear candidates who have secured more than 50% of passing minimum.
 - *Application with transparency :*
 - Re-appear candidates who have secured less than 50% of passing minimum.
 - Specific recommendation of the concerned Head of the department and the Principal on the basis of transparency to be submitted.
- The candidates who have sought for revaluation need not wait for revaluation result, to register for the concerned paper(s) in the Instant / Supplementary Examinations. Late applications for the Instant / Supplementary Examinations on the ground that the candidate awaiting for the results of the revaluation will not be entertained at any cost.
- The Institution will not bind at any circumstances if the candidate passes in revaluation of paper(s) and qualified for admission to P.G. Courses/ Higher Education.
- Fee Particulars (Passed/ Reappear Paper)
 - Fee for Transparency - Rs.300/- (each paper)
 - Fee for Revaluation (UG) - Rs.400/- (each paper)
 - Fee for Revaluation (PG) - Rs.500/- (each paper)
- Fee shall be paid by means of Challan in favour of “THE PRINCIPAL, KUNTHAVAI NAACCHIYAAR GOVT. ARTS COLLEGE FOR WOMEN (AUTONOMOUS), THANJAVUR – 613 007”.
- No part of the Revaluation fee is refunded under any circumstances.