



**KUNTHAVAI NAACCHIYAAR GOVT. ARTS COLLEGE FOR WOMEN
(AUTONOMOUS), THANJAVUR – 613 007.**

**APPLICATION FOR OBTAINING DUPLICATE MARK STATEMENT
(To be filled by the Candidate)**

1.	Name of the Candidate in BLOCK LETTERS		
2.	Name of the Course with branch		
3.	Examination Register Number		
4.	Name of the College in which studied		
5.	Details of DUPLICATE mark statement(s) required	Year/ Semester	Month & Year of Mark Statement(s)
6.	Reason for want of duplicate mark statement (s)		
7.	Residential address of the candidate with Pin code & Phone No.		
8.	Fee Details : Within 10 years Rs.750/-; After 10 years Rs.1500/- for each mark statement	Name of the Bank	
		Amount	Rs.
9.	Signature of the Candidate with date		
10.	Recommendation of the Principal	i. The Mark Statement is damaged beyond recovery ii. The Original Mark Statement is not traceable and beyond recovery. (To be ticked by the Principal)	
11.	Signature of the Principal with date & seal		